

AFYA MEDICAL CENTRE MANAGEMENT SYSTEM

Afya Medical Centre offers health services to both inpatients and outpatients. The medical centre has a reception, wards, a laboratory, a pharmacy and accounts section.

On arrival, a patient is registered at the reception upon payment of a registration fee. He/she is then sent to a consultation room for diagnosis. The patient is either admitted or given a prescription. An outpatient pays for the services at the accounts section and collects the prescribed medicines from the pharmacy. An inpatient is assigned to a specific ward depending on age, gender and nature of sickness.

In the wards, all services rendered to each patient are recorded as they are administered. These details are regularly remitted to the accounts section for billing purposes. On the day of discharge, one is expected to pay all bills incurred.

At the reception visitors give information about their inpatients. These details are used to locate the ward a patient is admitted in and/or obtain a summary bill.

The following are the rates for the services rendered at the medical centre.

ITEM	COST (KSH)
Registration fee	100 for initial visit and 50 per subsequent visit
Consultation fee	200 per visit
Bed and Meals	420 per day
Medication per prescription	
• Outpatient	200
• Inpatient	350
Laboratory Test	200 per test

Children under the age of 5 years are exempted from consultation fee.

The money earned is used as follows:

- a) 5% for maintenance
- b) 30% for purchasing of medicines.
- c) Staff salaries are awarded as follows:
 - 2 doctors each at ksh.85,000 per month
 - 5 clinical officers each at ksh.20,000 per month
 - 12 nurses each at ksh.15,000 per month

- 2 pharmacists each at ksh.25,000 per month
- 2 laboratory technicians each at ksh.18,000 per month
- 15 support staff at an average of ksh.8,000 per month

d) The balance is used for development and other expenses.

Develop a well document system for the medical centre to handle patient's data, staff data and payments.